



Research | Consulting | Training

Always Looking for Great People...

Position: Communication Executive

Department: Proposal Development

Location: Lucknow

AMS (www.amsindia.org) is offering research-based consulting services to various Govt. departments and international agencies (**World Bank, Unicef, UNDP, WFP, etc.**). Our major areas of work include **Rural Development, Income & Livelihoods, Handicraft / Handloom Clusters, Financial Inclusion, Public Health, Nutrition, Water & Sanitation, Women & Child Development, and Education.**

To strengthen our **Proposal Development Unit**, we require:

Communication Executive

Lucknow

Job Responsibility

- To create engaging content for the CVs of our experts in consonance with the bid requirements
- To create appealing content for our organization's profile to highlight the relevant expertise
- To develop winning proposals against bids within stipulated timeline
- To develop innovative content for our website, brochures, and other print material
- To carry out other activities which involve English writing, delegated from time to time

Eligibility

- PG in **English / Communication / Management** or any related discipline
- Graduates who are not studying further are also eligible to apply
- Computer savvy with good command over **Written English***

**to be adjudged through an English Writing Test*

Remuneration: Rs. 30,000/- per month

It is a full time regular position. Initially, the individual will be hired on a probationary basis. After successful completion of the probation period, the candidate would be absorbed by the organization with benefits, such as, PF, Health Insurance, etc. depending upon their competency level.

How to Apply

Before applying, you are advised to go through our HR Policies and Guidelines, available on our website at the page "Work with Us".

Interested candidates should mail their detailed CV along with a recent photograph by **31st August (Tuesday), 2021** to hrd@amsindia.org clearly mentioning "**Communication Executive**" in the subject line. **The applicants must attach at least one specimen of their writing (Communication Work/ Internship Report /Dissertation, etc.), without which, their application will not be considered.**