

<u>Position:</u>	English Writer
<u>Department:</u>	Proposal Development
<u>Location:</u>	Lucknow

AMS (www.amsindia.org) is offering research-based consulting services to various Govt. departments and international agencies (**World Bank, Unicef, UNDP, WFP, etc.**). Our major areas of work include **Rural Development, Income & Livelihoods, Handicraft / Handloom Clusters, Financial Inclusion, Public Health, Nutrition, Water & Sanitation, Women & Child Development, and Education.**

To strengthen our **Proposal Development Unit**, we require:

English Writer
(Communications Executive)
Lucknow

Job Responsibility

- To create engaging content for the CVs of our experts in consonance with the bid requirements
- To create appealing content for our organization's profile to highlight the relevant expertise
- To develop winning proposals against bids within stipulated timeline
- To develop innovative content for our website, brochures, and other print material
- To carry out other activities which involve English writing, delegated from time to time

Eligibility

- PG in any discipline, preferably **Management / Social Sciences**
- Computer savvy with a flair for writing
- Excellent command over **Written English**, to be adjudged through an English Writing Test
- **This position requires candidates' physical presence in the office.**

Remuneration: As per competency level

It is a full time regular position. Initially, the individual will be hired on a probationary basis. After successful completion of the probation period, the candidate would be absorbed by the organization with benefits, such as, PF, Health Insurance, etc.

How to Apply

Interested candidates may mail their detailed CV along with a recent photograph by **7th December (Tuesday), 2021** to hrd@amsindia.org clearly mentioning "**English Writer**" in the subject line. **The applicants must attach at least one specimen of their writing.**

 **Only short listed candidates shall be notified by us.**